

Covid 19 Risk Assessment Jumblies Day Nursery

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> Staff Parents Children Visitors to the premises 	<p>Hand Washing</p> <p>Hand washing facilities with soap and hot water in place.</p> <p>Stringent hand washing taking place.</p> <p>Paper towels for drying of hands</p> <p>See hand washing guidance. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ Gel sanitisers in any area where washing facilities not readily available</p>	<p>Employees and children to be reminded on a regular basis to wash their hands for 20 seconds with warm water and soap and the importance of proper drying. Rigorous checks will be carried out by managers to ensure that the necessary procedures are being followed.</p> <p>Hand sanitizer is provided across the setting.</p> <p>Children will wash their hands on arrival, before and after snack, after toileting, before and after they play outdoors and before they go home.</p> <p>Teach children to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>Minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend a childcare setting.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p>	Manager and all staff	June 2020

Posters, leaflets and other materials are available for display.
<https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19>
<https://www.pacey.org.uk/Pacey/media/Website->

Uniform

Staff will wear black trousers and uniform top. Uniform tops (T-shirts and hoodies) should be put on once in the nursery. When staff get home, they are to remove their uniform, place in a laundry bag and wash on the highest temperature permitted for that type of fabric. Staff are also to shower as soon as they get home. These steps are to be taken daily to minimise the chance of cross infection.

All staff

A shower is available on site if needed.

Manager and Deputy Manager

Non-essential visitors will not be permitted access to the Nursery during the pandemic. Any visits will be re-scheduled until a later

Managers

On return to the nursery (conditional on the current status of the pandemic). An online staff meeting will take place prior to opening the setting. This meeting will cover management of the new procedures, consultation of new

COVID-19 risk assessment and operational guidance, well-being review, preparation for return etc.

Managers

Parents have been regularly communicated to throughout. Individual's will be supported on a case by case basis where required. This includes SEND children. Direction to latest government guidance will be provided.

All areas to be cleaned down when a particular group leaves that area, communal areas such as toilets - to be wiped down after use, and the outside area – to be cleaned before a group changeover. Additional member of staff available to support this throughout the day.

All staff, managers to supervise.

Cleaning

Frequent cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, toys and resources using appropriate cleaning products and methods.

Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside of it. Management checks to ensure this is adhered to wherever possible

All staff, managers to supervise.

Social Distancing

Social Distancing - Reducing the number of persons in any work area to comply with the 2-metre gap recommended by the Public Health Agency where possible.
<https://www.publichealth.hscni.net/news/covid-19-coronavirus>
<https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people>
Taking steps to review work schedules including start & finish times/shift patterns, break times, working from home etc. to reduce number of workers on site at any one time. Also relocating workers to other tasks.
Redesigning processes to ensure social

distancing in place.
Ensuring sufficient rest breaks for staff.

PPE

Where Risk Assessment identifies wearing of PPE as a requirement of the job (for example gloves for nappy changing), an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.

Aprons and facemasks are available, these should be used when looking after a child who becomes unwell whilst at nursery.

Staff to be reminded that wearing of gloves is not a substitute for good hand washing and to ensure that aprons, gloves and mask are destroyed after each use.

Managers to ensure availability, all staff to ensure responsible use and disposal of PPE.

Symptoms of Covid-19

If anyone becomes unwell with a new, continuous cough or a high temperature in Nursery they must be sent home and advised to follow the staying at home guidance.

If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, with appropriate adult supervision. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.

If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible.

The bathroom should be cleaned and

Children with a temperature and/or a new cough will not be allowed in the nursery. Children's well being will be closely observed throughout the day. If any concerns arise the parent/carer will be contacted and asked to pick up the child immediately.

Internal communication channels and cascading of messages through line managers will be carried out regularly to reassure and support employees in a fast-changing situation.

Line managers will offer support to staff who are affected by Coronavirus or has a family member affected.

All staff are responsible to be aware of changes in children's health throughout the day and to inform the person in charge of these changes.

disinfected using standard cleaning products before being used by anyone else.

Manager, person in charge on the day.

In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital. If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people

Line managers will maintain regular contact with staff members/parent of child during this time.

Access to testing will be available to members of staff who are symptomatic

<https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

All staff.

Sleeping

Children's beds and cots will be 2 metres apart from each other.

Children will be checked every ten minutes.

